

## Solo 401(k) Plan

### FEATURES & BENEFITS

A Solo 401(k) can be established for incorporated or unincorporated businesses employing owners and spouses only (no other employees). A Solo 401(k) may allow small business owners to shelter a greater portion of their income from taxation than is possible with conventional business retirement plans such as SIMPLE and SEP plans.

#### Solo 401(k) benefits include:

- Salary deferral contributions of up to the lesser of 100% of plan compensation or \$18,000
- After-Tax ROTH 401(k) contributions possible regardless of income level
- Catch-Up contributions of an additional \$6,000 for individuals age 50 or older
- Discretionary employer contributions of up to 25% of earned income (limited to \$54,000 in 2017)
- Tax deductible / tax deferred contributions
- IRA and qualified plan rollovers accepted
- Loans up to 50% of vested account balance (\$50,000 max)

Employers wishing to adopt a Solo 401(k) should complete and return the Solo(k) Data Collection & Fee Disclosure form to InWest Retirement Solutions via e-mail [info@inwest.net](mailto:info@inwest.net) or Fax 1-432-687-1869. If you have questions, please call 1-800-594-7700.

#### COMPARISON TO SEP

<u>Contributions</u>	<u>Solo 401(k)</u>	<u>SEP</u>
401(k) Deferral	\$24,000	\$0
Employer*	\$18,587	\$18,587
<b>Total</b>	<b>\$42,587</b>	<b>\$18,587</b>

\*Based on \$100,000 Net Schedule C income.

## Solo(k) Data Collection & Fee Disclosure

### SECTION I: PLAN INFORMATION

Employer Name: \_\_\_\_\_ SSN/TIN: \_\_\_\_\_  
 Year Business Started: \_\_\_\_\_ Plan Effective Date: \_\_\_\_\_  
 Type of Business Entity (e.g. Corp, Sole Prop): \_\_\_\_\_  
 Plan Trustee: \_\_\_\_\_ Plan Year: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ DL#: \_\_\_\_\_

### SECTION II: SOLO 401(K) PLAN QUALIFICATION

	YES	NO
1. Are you (and your spouse) the only employees of the above named business:	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you own any other businesses:	<input type="checkbox"/>	<input type="checkbox"/>
3. If applicable - does your spouse own any other business with employees:	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the above mentioned business have another retirement plan:	<input type="checkbox"/>	<input type="checkbox"/>

If any of the above are yes, please explain: \_\_\_\_\_

### SECTION III: FEES & SERVICES

This schedule of services and fees is provided to satisfy the regulations under 408(b)(2) as required by the Department of Labor.

**Plan Installation/Takeover Services (includes IRS approved Plan Document) \$300**

**Annual Compliance Administration Services \$300**

1. Preparation of Summary Annual Report (SAR) for distribution to participants.
  2. Preparation of Required Minimum Distribution notices.
  3. Monitor legislative changes that might impact the plan.
  4. Review plan document for amendments affecting annual administration.
  5. Calculate/Review/Allocate any Employer contributions to the plan.
  6. Test to verify compliance with IRC Code § 415 – maximum benefits.
  7. Test to verify compliance with IRC Code § 402(g) – maximum 401(k) deferrals.
  8. Respond to questions/service requests from the Plan Sponsor, Plan Participants and Financial Advisor.
- InWest does not serve as a fiduciary to the Plan. The list of services above is not all inclusive; but represents commonly provided services. The fees associated with these services will be billed annually unless directed by the Employer to be deducted from plan assets as follows:*

Deduct the Annual Compliance Administration Services fee from Plan Assets.

*The fees associated with these services include Nationwide's Single Sum, Per Participant and Statement Fees; if applicable. If InWest is engaged in the middle of the plan year, the employer will be billed for the entire Annual Compliance Administration fee.*

#### Additional Services (if applicable)

- |  |                       |
|--|-----------------------|
| 1. Participant Distribution Processing (termination, hardship, in-service, RMD)          | \$75 per distribution |
| 2. Participant Loan Application/Processing   | \$100 per loan        |
| 3. Form 5500-EZ Preparation (if required-\$250,000 + in plan assets or plan termination) | \$200                 |
| 4. Participant QDRO Review/Processing  | \$500 per order       |
| 5. Follow-Up Services (re-request missing information)                                   | \$50 per hour         |

*The fee associated with these services will be deducted from the participant's account or billed to the Employer in a single installment. Loan fees include Nationwide's Loan Maintenance Fee; if applicable.*

### SECTION IV: AUTHORIZATION

I verify that the information provided in Sections I & II above is accurate. I authorize InWest Retirement Solutions to proceed with the setup of this retirement plan, and agree to pay the fees detailed in Section III above.

Authorized Signature : \_\_\_\_\_ Date: \_\_\_\_\_

## THE INWEST PHILOSOPHY – WE CARE

**At InWest we believe that our clients really don't care how much we know until they know how much we care.**

Retirement plan design and compliance administration requires very specialized knowledge; however, knowledge alone doesn't produce success.

## GREAT CUSTOMER SERVICE MAKES THE DIFFERENCE

**Our clients rated their overall satisfaction with InWest as a 9.1 on a scale from 1 to 10 in a recent, independent customer satisfaction survey and InWest has a 96% client retention rate since 2008.**

Any company can claim to provide outstanding service; at InWest we let our clients tell the story:

*"I have dealt with three different companies managing 401(k) plans for past employers, and none of them came close to providing this level of support." Bruce F. - Plan Sponsor*

*"Just wanted to let you know how much I appreciate the terrific work ethic of your wonderful staff. I call often with both questions and problems to solve and they are ALWAYS on top of their game! They work with the same sense of urgency that I do... I want to give spectacular service to my clients and your staff makes that possible so many times." Sally R. - Financial Advisor*

*"Experience together (since 1996). Fee structure is reasonable. Administrative care is tops! Exceeds customer support requests from problem to solution." Ron T. – Plan Sponsor*

## EXPERIENCE MATTERS

**Every InWest Account Manager is a member of the American Society of Pension Professionals & Actuaries (ASPPA) and has obtained at minimum ASPPA's Qualified 401(k) Administrator (QKA) designation.**



*Credentialed ASPPA members have committed a minimum of three years of study, rigorous examinations and actual practice to become highly skilled specialists in their respective areas of retirement planning. ASPPA's extensive credentialing program has a reputation for excellence and includes continuing education requirements to ensure ongoing high standards of performance.*

## ADVANCED TECHNOLOGY – INWEST PLAN CONNECT

**InWest Plan Connect offers Plans Sponsors and Financial Advisors a secure environment for the exchange of information in a quick and efficient manner.**

*Some of the features available through Plan Connect are: secure file transfers, plan documents, administrative forms and compliance reports.*



**WE'RE HONORED TO BE OF SERVICE**

InWest partners with employers and financial advisors to design, install and administer retirement savings plans. We pursue innovative solutions that help our clients promote corporate objectives, control costs and give employees needed retirement income security.

**Our services include:**

**Plan Design** – Our plan architects can build a plan to meet your needs.

**Plan Installation** – Turnkey installation services including legal plan documents and hands-on coordination of existing plan conversions.

**Plan Compliance** – Responsive, accurate, full service plan compliance administration.

**Fiduciary Governance** – We work with you and your financial advisor to oversee more than 160 duties of the 402 Named Fiduciary and 3(16) Plan Administrator. We shoulder the responsibility and ensure the safety, quality and efficiency of your company's retirement plan.

**We specialize in:**

Traditional and Safe-Harbor 401(k) Plans  
New Comparability Profit Sharing Plans  
403(b)/457 Plans

Defined Benefit/Cash Balance Plans  
DCDB Combo Plans  
Solo 401(k) and DB(k) Plans

**WE'VE PARTNERED WITH THE BEST**

InWest has developed strategic partnerships with industry-leading providers. Through our combined services we are able to offer comprehensive retirement plan services to plan sponsors and participants. Some of our partners include:



**OUR CLIENT DEVELOPMENT TEAM**

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